

2021 Annual Legal Update Continuing Legal Education (CLE) FREQUENTLY ASKED QUESTIONS

»» What can I do to ensure I receive full CLE credit in Ohio for attending this webinar?

1. Login to Zoom via the link in your email **at least 5 minutes prior** to the start of the program (10:30 am) or the start of the session you wish to attend. A copy of the full agenda has been emailed to you and can be found at kmklaw.com under the “News & Resources” tab.
2. Write down **ALL** of the codes that are given during the webinar on the CLE Cheat Sheet form. These will be mostly at the beginning, halfway point, and end of each segment. You will be required to provide these in the survey/evaluation in order to receive CLE credit.
3. Complete the required survey/evaluation at the end of the webinar or when you receive it via email by December 10th (please only complete the survey/evaluation once).

»» Can I watch the webinar in a conference room with a group of attorneys?

No. For CLE credit, all participants will be required to **log in individually using the email address provided at registration**. Attendance will be monitored throughout the program using codes which will be given throughout the event and then individually reported in the survey/evaluation.

»» Will this webinar be recorded and/or available for on-demand CLE credit?

No. You may obtain a copy of the slide deck and additional program materials on the KMK website under News & Resources – Events before, during, or after the program.

»» When will I receive my Certificate of Attendance?

Each attorney licensed in Ohio, Kentucky and Indiana will receive a Certificate of Attendance via email from sschmidt@kmklaw.com. Attorneys licensed in other jurisdictions will also receive a general Certificate of Attendance via email and can refer to the last page of this document for information needed to apply for CLE credit in additional states.

»» When will my attendance be reported in OH & IN?

KMK will report each attorneys attendance in OH & IN by **December 23rd**. Please note that KMK has 30 days after the program to report attendance. If you have not received your Certificates of Attendance and/or your attendance has not been reported after December 23rd, please contact Sarah Schmidt (see below for contact information).

»» How do I report my attendance in KY?

1. Go to www.kybar.org
2. Click on the yellow **CLE** button.
3. Sign in by clicking on the yellow **Member CLE Portal** button.
4. Select **Submit New Credits**.
5. Make sure the **7/1/2021 to 6/31/2022** Educational Year and the **Live or On Demand** is selected (the form defaults to these selections).

6. Enter the **Program Number (will be provided at the end of the program)** and select the **Program Name (KMK Law Annual Legal Update)**. Please be patient as it will take a moment for the program names to load.
7. Click **Next** and enter the **Total CLE Credits** (5.75 total hours possible) you have earned of the Program's accredited CLE hours. You will also need to **Enter** the number of **Ethics** credits (1.5 hours possible) you have earned.
8. Add **your name** and 12/9/2021, then click **Next**.
9. Your credits will automatically appear on your transcript. Please **do not** send paperwork to the KBA.

» Can I obtain partial credit for attending only 6 of the 7 sessions?

Yes. Credit will be awarded in accordance to your participation. Please refer to the first question on this handout.

» How do I obtain CLE credit in an additional state (besides OH, KY & IN)?

Please refer to the last page of this document entitled "CLE Information for Attorneys licensed in Additional States" for information needed to apply for CLE credit in additional states.

» I have a CLE question that was not addressed in this document. Who should I contact?

Please contact KMK Law's CLE Coordinator, Sarah Schmidt, at 513.562.1438 or sschmidt@kmklaw.com



2021 Annual Legal Update

(CLE) Information for Attorneys Licensed in Additional States

Keating Muething & Klekamp PLL (KMK Law®) delivers educational programming that strives to help attorneys stay at the top of their profession. State bars vary in their approach to CLE (Continuing Legal Education) and KMK Law is unable to apply for seminar approval as a sponsor in each state that an attorney is licensed. However, attorneys seeking CLE outside of Ohio, Kentucky, and Indiana can still find success in petitioning their own State Bars for CLE credit because of the quality of the course materials and instruction, the credentials of the KMK Law faculty, the attendance verification procedures put into place by KMK Law, and the course's approved CLE accreditation in Ohio, Kentucky, and Indiana. Please consult the CLE Board in your jurisdiction for details on how to apply for credit. This sheet provides most of the information that is commonly requested by the CLE Boards. Please do not hesitate to contact KMK Law's CLE Coordinator, Sarah Schmidt, with questions at 513.562.1438 or sschmidt@kmkllaw.com.

Title of Program:	KMK Law Annual Legal Update
Sponsor of Program:	Keating Muething & Klekamp PLL One East Fourth Street, Suite 1400 Cincinnati, OH 45202
Date:	December 9, 2021
Location:	Interactive Zoom Webinar
Number of CLE Hours:	5.75 Total Hours (345 Minutes)
Total # of Attendees:	340
Ohio Attorneys/Non-Attorneys:	332/101
Advertised:	Yes (primarily to attorneys)
Cost:	\$0
Presentation Format:	Live Faculty Zoom Presentation with Q&A
# of Speakers/Panelists:	18
Recorded:	No
Evaluation/Survey:	Evaluation/Survey must be completed (either at the end of the webinar or via email) in order to receive CLE credit for the program.
Distributed Materials:	Program Brochure Program Materials – distributed via email (electronic) Length of Program Materials – ~150 pages

Keating Muething & Klekamp PLL

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